

PCC Meeting: 11th September 2024

Tom Hauley room at 7:30

Present: Rev Andy Batchelor (AB), Liz McBride (LMB), Brian Jones (BJ), Michael Vincent (MV), Amy Pedvin-Lewis (APL), Andy Dean (AD), Emma Browne (EBR), Kelly Jones (KJ)

Apologies: Sally Stringer, William Jones, Lin Hayes, Philip Mayer, Elaine Barnden

No	Item	Init	Comments	Actions
1	Opening Prayer	AB	Opening Prayer	
2.	Apologies	KJ	See above	
3.	Minutes of last meeting	AB	All approved	
4.	Matters Arising	AB	LMB- Rationalising items in the vestry – Items going back to Gemma, Item's need to be distributed out on war on waste or tip, Choir robes – to go AOB- Coffee morning raised £220 Communion Practice – Altar has been moved forward APL: Photo's need updating, LMB: To be arranged second Sunday of the month 13 th October, AB: Had report on the fibre installation – going to be put on hold for now AB: Children's work meeting coming up 19/9/24	LMB to email Mike Abbott to arrange for 13/10/24
5.	Communion Practice	AB	Communion has now moved to the front altar, working well so far LH has concerns on tripping hazards with the kneelers, MV: Is there an intention to use the high altar on occasions AB: Yes on special occasions	
6.	Safeguarding	APL	Outstanding actions: Risk assessments all due and to be completed before next pcc, Elaine Barnden has offered to help with this, DBS process to be started for remaining OTB volunteers, AB- We are dealing with two concerns at the moment, APL Would like safeguarding forms accessible on the notice boards for easy access to report concerns,	
7.	Vicars Report	AB	See report Busy summer, Barry leaving for Alveston AB has asked for us to be recommended for a curate, AB has asked for a sabbatical MV: Workload -What proportion of time is spilt where? AB: Around 10% Deanery, Majority of time at Harbury and Ladbroke diocesan , but it variable from month to month,	
8.	Vision Progress committee	AB	AD to join the group AB Possible prayer before the services, to help prepare and possibly feed into the service Welcome pack is in progress AD, EB and AB to meet about the progress	

9.	Finance report	LMB	See report Concerns in the forecast for next year. Sermon to congregation regarding AV appeal to go out end of September followed by the distribution of the letter, Stewardship campaign sermon to go out end of November Website not been used effectively for donations	
10.	Fabric Inc HLS & Grant applications	AB	LMB: James will come in to replace batteries on thermostat's in church, due to heating coming on in August, AD asked about the Stairs and Peter Bones will be asked about this,	
11.	Deanery update	AB	Bridges group advertising for full time post now for 6 parishes	
12.	Candles in church	AB	LH asked about candles in church for visitors, after a comment had been made in the visitors book, Real candles would not be a safe option, Battery operated candles can be used and placed on lady altar	AB to mention to Fliss
13.	Forthcoming events	LMB	LMB: December 7-9 th Very busy in church with many events across the dates MV: Sign up sheets at the back of church worked well AB: Harvest service brought forward to the all age service in September, Saturday 12 th October Coffee morning for AV Remembrance MV Encouraged a similar sermon that includes the children. Request to move the uniformed children to the middle of the church instead of the side aisles with the flag bearer's in the choir stalls. Need a new flag bearer, David Browne to be asked. Night of our light due to happen this year again	
14.	Christmas Planning	LMB	Christmas planning will be a separate meeting in early October Christingle on 15 th December Dress up nativity service to happen again	
15	AOB		AB: Demand for an Alpha course to happen, a Wednesday or Friday could be a possibility for this, LH asked about Santa helpers at the Christmas fayre – a younger or fresh team, this can be discussed at the Christmas Fayre meeting in early October LH Thanked people for supporting the coffee morning LH Asked about how to book the THR as its not clear,	
16.	Date of next meeting	KJ	Thursday 21 st November	
17	Celtic evening Prayer	AB		
18.	Close meeting	AB		